

TARIFF INPUT MEETING MINUTES

Saturday, September 14, 2024

CANYON PARK CLUBHOUSE

11:00 AM

MINUTES

Attendees: Robert Simard, Johnny Clawson, Dalene Felder, Lawrence Sepulveda, Jim Marxen, Susan Soucy, Donna Robbins, Pamela Steele

Quorum present: Called to order at 11:05 am

DISCUSSION:

1. Jim Marxen covered the changes for the inclusion of the Customer Service Inspection:
 - a. Required By Texas regulations and Texas Administrative Code
 - b. Office required to have copy of the inspection in office
 - c. Required for remodeling, new construction and at every transfer of ownership
 - d. Checks for copper, lead, potential sources of contamination as well as potential cross-connections
 - e. If customer doesn't want CSI, we document the denial, and customer may appeal to Public Utilities Commission or Texas Commission on Environmental Quality (TCEQ)
2. Jim Marxen covered the changes for meters being pulled
 - a. Meters in the ground but not being used are part of 450 max connections water plant is designed for
 - b. Meters are supposed to be exchanged when total gallonage exceeds 1,000,000 (one million) gallons or not being used for over 9-12 months
 - c. CPWSC has water meters in the ground since 2004 that had not been used. These meters older than a year are being pulled first
 - d. Discussion regarding owners who own property, but not using water:
 - i. Seasonal disconnection where owner pays disconnect charge, keeps water off for maximum of 9 months, pays reconnect charge, must wait 1 months to do again
 - ii. Otherwise, owner 'Abandons' the meter
 - e. Discussion turned to cost to reinstall a meter. CPWSC charges \$450 for a new install, contractor cost is \$350.00 meter runs between \$103 and \$128 depending on manufacturer of the meter, fittings and pipe.



- f. Discussion on the costs rising that is making the board readdress the tariff as well as some situations encountered that were not in the current tariff.
 - i. CSI inspections
 - ii. Removal of meters
 - iii. Changes in past due handling
 - iv. Maximum number of connections per pipe size – CPWSC has two streets that are near or at maximum number of connections per pipe
- g. Discussion on flushing, used to be at time of meter reads but changed to the second week of the month and as needed, especially filling of pools since the distribution system is a closed loop system.
- h. Jim Marxen then covered the services and fee charges that the board identified as being changed.

NEW BUSINESS:

- 1. Jim Marxen to contact TRWA/TCEQ in regards if engineering studies and plans need to be submitted for pipe size upgrade.

ADJOURNMENT:

Robert Simard made the motion to adjourn the meeting and Lawrence Sepulveda seconded. All agreed. The Water Tariff Input meeting was adjourned at 12:03 pm.