



Canyon Park Water Supply
Corporation
482 Huckleberrv | PO Box 1928

QUARTERLY MEETING

Saturday, January 13, 2024

CANYON PARK CLUBHOUSE

11:00 AM

MINUTES

Attendees: Robert Simard, Johnny Clawson, Dalene Felder, Dan Rushing, Lawrence Sepulveda, Terri Sepulveda, Wendy Jones, Jim Marxen

Meeting called to order at 11:20am

OLD BUSINESS:

1. Minutes read and approved from last quarterly meeting. Robert Simard made motion to accept, Dalene Felder seconded and all agreed.
2. Financials reviewed by Dalene Felder, provided account balances, large expenditures and breakout of primary accounts amounts. Reviewed biggest expenditures for past quarter that included property closing, pumphouse pump repairs. Repairs were done to correct Robert Simard made motion to accept, Dalene Felder seconded and all agreed.
3. Update on property purchase provided, discussion on clearing bush, small trees around perimeter reach markers, considering future need for extending fence.
4. Provided update on grant applications, Engineer indicated they would be applying for additional grants with information already provided.
5. Noted the personnel change in the water office.
6. Discussion on various water events of the past three months included repairs, flushing activities, breakout of work orders and reporting the reduction in water loss at 17%.

NEW BUSINESS:

1. Discussion on maintenance on the pumphouse. The old casing from the well repair will be repurposed to replace the two bridge railings on Huckleberrv so the wood will not have to be replaced every several years.
2. Now have two trail cameras within the subdivision, one being at the water plant. These were installed due to the issues being encountered with homeless folks.
3. Upcoming election for the two director positions.
4. The POA and Water board is considering purchasing a tractor that can be utilized by both organizations (line repairs, culverts, etc). Discussion on deciding on which of the two brands to actually purchase based on warranty, construction, drivetrain, service

coverage. Maintenance is included for two years (end to end) and there is a 10 year warranty overall on drivetrain. All costs to be shared 50-50 between water company and the POA.

5. Discussion on tax exemption – CPWSC taxpayer ID is 32038741388, but checking with state of Texas Comptroller of Public Accounts, there is no tax exemption status.
6. A motion was made by Johnny Clawson to hire Wood’s Tree Service to clear new property perimeter since they did a good job clearing easements. @nd by Robert Simard, all agreed.
7. We change tax services to Axley & Rode LLP in Huntsville for both 2022 and 2023. We have received the Engagement Agreement for tax year 2022 to proceed. Here was a question on whether the firm would be considered doing an audit. It was stated the cost are prohibitive for our small corporation.
8. Of the open director position, Robert Simard made a motion to vote Lawrence Sepulveda onto the board. Dalene Felder 2nd the motion and all agreed to bring him onto the board.

Board suspended Quarterly meeting to hold an executive session at 12:10pm.

Executive session was adjourned at 12:32pm

Robert Simard made the motion to adjourn and Dan Rushing seconded, all directors agreed.

Adjournment: 12:55pm