

**Canyon Park Water Supply Corp
483 Huckleberry Rd
Onalaska, Texas 77360**

**Water Board Meeting Minutes
Jun 16, 2022**

Held at: Canyon Park Community Building

Water Board Directors:

Jim Marxen Johnny Clawson Robert Simard David Theriot

Members Attending: (NEED SPELLING CHECKED)

Dalene Felder Carl Mann Sam & LJ Johnson Ken & Linda Johnson

1. Jim Marxen called meeting to order at 6:00 pm
2. Robert Simard verified quorum (4 directors of 5)
3. Robert Simard read the minutes of the May 17th, 2022 meeting. Motion to accept by Johnny Clawson, Carried by Robert Simard, David Theriot and Jim Marxen
4. Robert Simard provided summary of April Directors report.
Robert Simard provided summary for the Pump Totals Report and well amounts.
5. Robert Simard provided Bank Statement balances for the water, impact and savings account at the end of May. Robert Simard provided the May Profit and Loss Statement summary with May's net revenue of \$4,852.87 after expenses of \$9,898.49.
Motion made to accept the financial reports was made by Robert Simard, carried by Johnny Clawson, David Theriot and Jim Marxen.
6. Robert Simard provided that one notice was received from TCEQ that was for drought preparation and corresponding triggers. The Consumer Confidence Report (CCR) is due by end of June. A copy of the CCR is to be filed with the TCEQ that is provided to all members. There were no boil water notices, locked or pulled meters, one new meter and one water meters changed out in May 2022.
7. Our water contractor, Donnie Duke, did not attend due to he and his family have Covid. No water report was provided for the well reports or flushing.

Old Business:

1. Discussion on the audit has been tabled until auditing firms can be identified and bids obtained. Robert Simard indicated the last audit was nearly.
2. Discussion held regarding the need to update the water tariff, copies of the TRWA sample water tariff and the Pt. Blank Water Supply Corporation water tariff were provide to all four board members (James Marxen, Johnny Clawson, David Theriot and Robert Simard). All directors indicated they had not yet reviewed these documents completely and this effort has been moved to July's water board meeting.

3. David Theriot was introduced to everyone as the new water board director and the fifth director position is still open.
4. Discussions were held regarding the desire to change the website due to the deficiencies in the current website. The Pt. Blank website has been reviewed and would make a good model for the new website. David Theriot volunteered to create a prototype using WIX to demo for the board.

New Business:

1. Discussion regarding how to distribute the completed Consumer Confidence Report (CCR) due by July 1st to the TCEQ. Reviewed the TCEQ provided distribution avenues on how the CCR can be distributed. Last year the CCR was mailed to all members that incurred over \$300 dollars in postage. To reduce expenses, Robert made the motion to peruse the public notification by posting on the community reader board, copies in the office, notification on the June bill and posting in the exterior bulletin board on the water office building. Seconded by David Theriot, carried by Johnny Clawson and Jim Marxen. Decision made to post the CCR to the new website when ready.
2. Water Tariff – Also see old business #2. Board voting on the four items under 8'. New Business:b. Water Tariff' in the June 16th meeting agenda tabled to the next board meeting.

At 7:03pm, the open meeting was suspended for an executive meeting to hear Carl Mann's request to meet with the water board.

Executive Meeting adjourned at 7:38pm. No members remained after the executive meeting and the meeting was adjourned at 7:42pm.