



Canyon Park Water Supply
Corporation
482 Huckleberrv | PO Box 1928

DIRECTORS MEETING MINUTES

Thursday, March 14, 2024
CANYON PARK CLUBHOUSE
6:00 PM

MINUTES

Attendees: Johnny Clawson, Dalene Felder, Dan Rushing, Lawrence Sepulveda
Robert Simard is out of town and unable to attend.

Quorum present: Called to order at 6:06pm

OLD BUSINESS:

1. Minutes read and approved from last monthly meeting. Lawrence Sepulveda made the motion to accept, Dan Rushing seconded and all agreed.
2. Financials reviewed by Dalene Felder, provided account balances, large expenditures and breakout of primary accounts amounts. Discussion on current water loss. Dan Rushing made motion to accept, Lawrence Sepulveda seconded and all agreed.
3. There were no director applications submitted for the open director positions other than the current board members up for re-election. Since this election has no applicants, Lawrence Sepulveda read the Resolution of Unopposed Candidates verbatim and indicated this is included in the minutes.

RESOLUTION DECLARING UNOPPOSED CANDIDATES OF CANYON PARK WATER SUPPLY CORPORATION

Whereas, Canyon Park Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for three (3) positions on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and
Whereas, only two (2) people submitted applications for two open positions, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF CANYON PARK WATER SUPPLY CORPORATION DECLARES ELECTED TO THESE POSITIONS:

Lawrence Sepulveda - Director position 5
Daniel Rushing - Director position 4

The board of directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code 67.0055,

PASSED AND APPROVED this day of March 14, 2024

President, Board of Directors, Canyon Park Water Supply Corporation

ATTEST:

Secretary, Board of Directors, Canyon Park Water Supply Corporation

The resolution will need to be read at the annual meeting that would have been the election. Lawrence Sepulveda made the motion to accept the resolution, Dan Rushing seconded and all agreed.

4. Discussion on Simply Aquatics, Brief/timeline completed and discussion on what would be the payment amount in the draft settlement letter. Members agreed to provide either the bid of \$1,500.00 or the labor charge of \$2,500.00 indicated in invoice #38343. Dalene Felder made the motion to accept this amount in the draft settlement letter that TRWA Legal has volunteered to review and provide feedback, Dan Rushing seconded and all agreed.
5. TCEQ was here today for the 3-year inspection of both the office records and water plant. Johnny Clawson provided a summary of the inspection notes.
6. No feedback for reaching out to purchase the Well's property for possible water tower for capacity growth, and equalizing pressure in all areas of the sub-division.
7. Johnny Clawson provided an update on the pumphouse maintenance that we have been doing. There has been much maintenance that had been deferred in the past that has been addressed in the past several months.

NEW BUSINESS:

1. Discussion on the need to determine the direction that needs to be taken for the computer setup in the office. The move to Microsoft and away from Goggle is preferred. The suggestion to ask Axley & Rode for any suggestions was made.
2. Discussion on the need to fence in the new property recently purchased as well as extending the current well property to the property boundaries. The tree removal would need to be done prior to fencing. Johnny Clawson (Maintenance Officer) indicated he had two projects he was currently starting work upon; the first is completing repairs to

the water office and the other project was to installing the garage door on the storage building.

OPEN SESSION:

1. A question was asked regarding the smell of the water at the beginning of the past boil water notice. This was caused by the change in chlorine when the new booster pump shorted out and the chemical mixture fell below the recommended values.
2. A question was asked about the chlorine exhaust fan screen on the chlorine room at the plant. Previously the screening was done with plastic mesh-like screening and that was replaced by galvanized screening that was more suited to chlorine vapors.
3. A question was asked about possible growth in the storage tanks. It was noted that the storage tanks are inspected each year, and if they need to be cleaned, the vendor would address that with any repairs noted.

ADJOURNMENT:

Dalene Felder made the motion to adjourn the meeting and Lawrence Sepulveda seconded the motion. All agreed.

The director's meeting was adjourned at 7: 00pm.