



CANYON PARK WATER SUPPLY CORP

DIRECTORS MEETING

THURSDAY FEBRUARY 22, 2023
CLUBHOUSE
6:00PM

- A. Call to Order – 6:12 PM
- B. In Attendance: Jim Marden; Robert Simard; Johnny Clawson; Tamara Belcher
- C. Reading of minutes:
 - January 14, 2023-motion to approve by Robert, 2nd by Johnny
 - January 22, 2023-motion to approve by Robert, 2nd by Jim
 - All minutes approved by unanimous vote.

I. FINANCIAL MATTERS

- A. Reading of Financial Reports – motion to approve financials as stated by Tamara, 2nd by Robert. Financials approved by unanimous vote.

II. ITEMS OF BUSINESS

- A. Inspection Certificates – Our Water contractor lost his current license to perform inspections. Jim will reach out to TRWA for a licensed person with proper certifications to go forward.
- B. Johnny contacted Bourland Land Survey for a bid of \$2700.00 to survey the potential property. He also called Livingston Surveys with a good faith estimate of \$2000-\$3000 to do the survey and would include all needed paperwork Motion to go forward with Livingston Survey bid made by Jim, 2nd by Robert to proceed with survey.
- C. Still working on dig out to finish the leveling project on the office. Should be finished this week.

- D. New meters – has been tabled to next meeting.
- E. Received a quote from Mr. Doug Richey for contract services. \$5000.00 a month, this proposal would come to \$60,000 a year whereas, Mr. Duke currently runs \$45,000. A year. We will continue to inquire.
- F. No further update on Summons currently.
- G. New Business - a question was brought from one in attendance as to whether Quarterly minutes only were read at Quarterly meetings. Tamara made the statement that any minutes are read from which ever meeting precedes the quarterly meeting. The idea was posed that it may be a good idea to do a recap of impactful minutes of interest be read at the quarterly meeting along with minutes from previous meeting so those that only come to quarterly meetings could get more information. The board does do a summary of events and areas of interest during the prior three months and will make an effort to be thorough.
- H. Introduction and welcome of Daniel Rushing. Mr. Rushing is presented as a person to fill position #3 on the water board of Directors. Robert made the motion for the appointment; Tamara seconded that motion. Unanimous vote by board members. Mr. Rushing will forward Bio to board secretary. Johnny Clawson and Daniel Rushing are both on the signup for the annual election currently.
- I. Business cards were drawn up and proof needs approval for cards and Sign. Motion to approve by Robert, 2nd by Jim. Motion carried. Jim will provide the artwork to Tamara to get new letterhead made and for Robert to create a new sign to the price of \$75.00.
- J. Going forward, any requests for repairs made to the POA by the water board will need to be accompanied by a bill for cost recoups.
- K. Discussion regarding the need ofr an office manager to help and provide backup. Motion to investigate need, cost and possibility that this may help going forward was made by Jim, 2nd by Tamara. Motion carried

III. ADJOURNMENT - 7:36 PM