

CANYON PARK

**Canyon Park Water Board Executive Meeting
April 22, 2021 at 6pm, clubhouse**

**All members are present along with Patty Kaase Office Manager.
The meeting was called to order by Steven at 6:09pm**

Paula read the minutes of the last Executive Meeting from April 10, 2021. A motion to accept the minutes as read was made by David and 2nd by James.

The Financial report was given by Paula and everyone was given time to look at the report and ask questions. The April 22, 21 Balance sheet and Profit and loss from March 2021 were given. A motion to accept the report was made by Steven and 2nd by Johnny.

The office is receiving calls on POA business. James made a motion to put the POA phone number under the Water Board number, and to take off the old POA information that is outdated, 2nd by Paula. David made a motion to put Canyon Park Water Supply Corp. to replace Canyon Park Subdivision 2nd by James.

We have received good response to our mail out for updates on addresses and phone numbers to update our records and for the Alert system.

Sharon Hickson sent us a letter about Door Knockers, it will be added to her file. She was upset about a door knocker that was put on her door. We will send her a letter that will inform her that door knockers are a courtesy, that if she gets one and has already paid her bill to let the office know. If a late fee has been applied, we can fix that if she has the receipt. Her concerns with the POA will be sent to the POA. A motion was made by David and 2nd by James. Patty will draft a letter and send it to board members to approve.

We have received a Violation Notice from the State. They are saying that our monthly samples from July – December of 2020 were not taken. The lab says that they have turned in the correct paperwork for that time period. State says they didn't get them. At this time, it has been resolved and the violation is no longer in our record with them.

The one By Law change that was recommended by our attorney will be made. Patty had a copy that we all signed. She will take them down and file them at the courthouse.

A motion to add James Marxen to all bank accounts and to remove Johnny Wotipka from the accounts was made by David and 2nd by Steven, motion carried.

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Harold Fish Market on 356 has a fence and garden in the easement on top of the water main. Steven, Donnie and James will talk to them.

David reports that Robert Smiard still wants a meeting between both boards.

Patty informed the board that she will be asking the POA for receipts on checks written to the POA board members.

Our next meeting will be May 20, 2021 at 6pm.

Steven made the motion to adjourn and 2nd by James, carried.

Secretary/Treasurer



Paula Lammers