



Canyon Park Water Supply Corporation  
482 Huckleberry | PO Box 1928  
Onalaska, TX 77360

## BOARD MEETING MINUTES

Thursday, April 16, 2026  
CANYON PARK Water Office  
6:00 PM

### MINUTES

**Attendees:** Dalene Felder, Patrick Kratz, Charles Smith, Margaret Rivas, Johnny Clawson, Jim Marxen

**Visitors:** Bobbi Moore, Susan Soucy, Robert Peg

**Vendors:** Mike Mathena (Lightpoint Engineering), MaKayla Commander (Spearpoint Engineering)

Quorum present: Called to order at 6:00 pm

### DISCUSSION:

1. Robert Simard asked if everyone had a chance to review March minutes. Charles Smith made the motion to accept the minutes; Dalene Felder seconded the motion. Motion passed unanimously.
2. Dalene Felder reviewed the financials, covering the expenditures, profit and loss for the month of February, and cash on hand in all accounts. Margaret Rivas made the motion to accept the financials; Robert Simard seconded the motion. Motion passed unanimously.
3. Discussion with Lightpoint and Spearpoint Engineering regarding the approach to our maximum number of connections and what the vendors could offer for evaluating needs to raise the number of connections. The aerator was discussed, indicating the primary purpose was to remove the Hydrogen Sulfide (rotten egg smell) gas from the water. If the smell of the water at the well head doesn't smell of Hydrogen Sulfide, chances are we do not have the issue, however the original engineering firm had added it because of the level of hydrogen sulfide when the well was installed. The conversation moved to the well pumps. Johnny Clawson indicated that the original engineering proposal had a 15hp pump, however only 7.5hp pumps were installed. It was pointed out there are several reasons that might be. Lightpoint will contact McBride Well Drilling to determine reason. The board then discussed with Lightpoint the steps for a new well, they indicated that since the well would require test well(s), analysis of surrounding wells not belonging to CPWSC to determine which sand level to choose so there is minimum impact of the effect of drawig water. This would be within  $\frac{1}{4}$  tpo  $\frac{1}{2}$  mile of the proposed site. They could provide a proposal to us for a multi-year capital plan that would plan for the eventual need for a well, shouldn't be more than \$5,000. Robert

Simard made the motion to authorize the \$5,000 to proceed with their analysis. Charles Smith seconded the motion to accept. Motion passed unanimously.

4. Discussions on the impact of membership balances and past dues. Once a member becomes behind and a disconnection fee is factored, the membership balance will not cover the balance if the residents move out. Additional discussion was held regarding payment plans. We have had several instances where the customer defaults and leaves a large past due. The board agreed in the next tariff version to eliminate payment plans. Several questions were identified for TRWA Legal for clarification so tariff changes can be made based on the replies; membership increases, liens without the judgement process with an affidavit.
5. Discussions on other tariff changes to consider: remove tenants from the tariff for payment plans; how to handle unused/no activity accounts with meters. This is for owners who have disconnected water service but still have the meter installed. Currently we allow 12 months before the meter is pulled, however if an owner then wants to reconnect water and the water meter has been pulled, how to handle since the owner feels they had water. We do offer a seasonal disconnect for a maximum of nine (9) months within any twelve (12) month period. The time period to be lowered to six (6) within any 12 month period was suggested. The general agreement was if the reconnection is within the first six months after the meter was pulled, a nominal charge would be assessed to cover the meter and labor costs to install a meter. Between six (6) months and twelve (12) months, the full fee for a meter install will be charged.
6. Jim Marxen to request a tariff from the sewer department.
7. Jim Marxen indicated Pem-Tex had completed two workorders, replacing the flush valve in the middle of Cherokee and the W Lone Oak roadbore and water tap with us providing the meter. All other fixture costs, i.e. valve itself, were included for just the cost of past road bores.

**NEW BUSINESS:**

No additional items were indicated.

**ADJOURNMENT:**

Robert Simard adjourned the meeting at 8:20 pm.