

CANYON PARK WATER SUPPLY
483 HUCKLEBERRY RD.
ONALASKA, TEXAS 77360

AGENDA
MAY 12, 2022

Canyon Park Water Supply Corporation will hold their regular meeting and executive board of director's meeting on May 12, 2022, at 6:00 pm at the club house located at 483 Huckleberry Road in Canyon Park Subdivision. All items listed below are for discussion and possible action by the board.

1. Call meeting to order / verify quorum
2. Public Forum:
3. Approval of minutes for April 21st, 2022, meeting
4. Reports for April 2022
 - a. Directors Report
 - b. Pump Totals Report
5. Financial Reports:
 - a. Bank Statement – Cash On hand (Water & Impact)
 - b. QB/Bank Statement Reconciliations (Water & Impact)
 - c. Savings Quarterly Jan-Mar 2022 \$ 42,307.51
 - d. April Profit and Loss Statement
6. Office Reports
 - a. Notices from TCEQ
 - b. Boil Water Notices for the month of April 2022
 - c. Monthly work Orders
 - d. Lock / Pull Meter List
 - e. Total number of meters changed out
 - f. Number of meters estimated
 - g. Reason Meters cannot be read
7. Duke's Water:

- a. Well report
 - b. Flushing Report
8. Old Business:
- a. Status of new sign for office entrance to include email address
9. New Business
- a. Discuss and possible vote on having an internal audit
 - b. Review Tariff and make any needed changes before filing
 - c. Verify that all current board members have completed required open meeting act training
 - d. Discuss appointment of two board members to fill vacant positions.
 - e. Discussion in regard to filling office personnel position
 - f. Discuss Website provider and vote for possible change
 - h. Discuss and possible vote on changing office hours
 - i. Establish regular board day and time for monthly meetings
 - j. Discuss and possible vote for Debit cards for Directors
10. **Executive Session**
- a. Office personnel salary and hours
11. Action items from executive session:
- a. possible vote on office personnel hours and salary
12. Board Round Table
13. Adjourn

Canyon Park Water Supply Corporation

/ Secretary/ Treasurer