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*Committed to Providing Clean, Safe Water to All Our Residents*

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## DIRECTOR'S MEETING

THURSDAY, SEPTEMBER 14, 2023

CANYON PARK CLUBHOUSE

## MINUTES

6:00 PM

Attendees: Jim Marxen, Robert Simard, Tamara Belcher, Daniel Rushing, Dalene Felder and Johnny Clawson (Maintenance officer)

Called To Order 6:03PM

### 1. Minutes

Minutes read from last month's meeting. Motion to approve made by Robert Simard and seconded by Dalene Felder. Minutes as stated approved by unanimous vote.

### 2. Financial Matters

Financials read for the previous meeting. Motion to accept made by Jim Marxen, second by Robert Simard. Financials as stated approved by unanimous vote.

### 3. Items of Business

- A. Property Purchase Update – Talked to Susan at the survey Company. The markers are in place and they are sending the paperwork to the title company that day. The abstract company called a week later and stated they hadn't yet received anything. The Survey has been done. One customer has 20 feet of our property and we discussed moving the water board property fence to regain that 20 feet. Customer is aware of the issue and very cooperative. We have to extend the fence. The fence currently is not in good shape and may pose a security problem.
- B. Grant Research Status –
- C. Follow-up Regarding Copper Testing - Flushing done and Simple aquatics came out and found everything is good. They're going to turn down the chemicals and they will be out Monday to retest.
- D. Treasurer discussion on specific accounts – Names withheld due to privacy.
- E. Discussion regarding reading consistency and work order updates - Much discussion regarding some anomalies in the last month or two with a few of the customers and or meters with some large usage. Also putting some tools in place in the office to better watch unusual activity from either customers or the water meters. Need better auditing and better office experience to know that previous accounts can affect the current account. Dalene will come up with some good auditing tools this month.
- F. Discussion tariff for equity buy in and cut offs. The thought is to run the terms by TRWA and get more information on whether we have to open a separate account for such monies coming in.

Adjourn to executive session – 7:23 PM

Return from Executive Session – 8:06 PM

**4. New Business:**

A conflict of interest statement needs to be signed by all personnel. Jim provided copies for all to sign.

Election committee was formed with Johnny Clawson as Committee member.

Meeting adjourned at 7:38PM.