



QUARTERLY MEETING

SATURDAY, JULY 8, 2023

MINUTES

CANYON PARK CLUBHOUSE

11:00 AM

Attendees: Jim Marxen, Robert Simard, Johnny Clawson (Maintenance), Tamara Belcher, Dan Rushing, Dalene Felder

Called To Order 11:00AM

1. Minutes

Minutes read from 7/6/23. Motion to approve made by Robert Simard, second by Dalene. Minutes as stated approved by unanimous vote.

2. Financial Matters

Financials read for the previous Quarter.

Motion to accept made by Robert Simard, second by Dalene. Financials as stated approved by unanimous vote.

Dalene has been cleaning up accounts making it easier to spot issues and money patterns in the future. The Board as not received any answers as to Intuit QuickBooks issues yet.

Items of Business

- A. Property Purchase Update – Johnny reached out to Sunny this week. The power company is waiting on the survey
- B. Grant Status – Need two signatures from Board Secretary which will be addressed today. Dalene provided the cage code that Ms. Sealy needs. We are about done with all required needs to move forward with the grant.
- C. Lead/Copper Testing – Jim ordered the containers. He has contacted 20 people, hoping that 10 would provide jar samples for lead/copper testing.
- D. Sediment Concerns – Johnny will take a look into the cost of other meters due to the problems and concerns ran into with the portable meters. The Board is looking into a permanent installed meter per flush valve. The meters are size specific to a larger service line so the meters are larger but necessary. Looking at at least 5 two-inch flush valves to start. Will get a work order from Donny to inspect size requirements then a cost can be pursued for the next Board meeting.

New Business

Office procedures are coming along, i.e., cash process, monthly closure, reports, daily functions, setting up new accounts in accordance with tariff.

Nine days ago there was a problem with gray water. The issue was with coagulant and the pump. It has been repaired but it takes time to clear. Water sampling is done by a local company and by TECQ regularly.

Meeting adjourned at 11:45AM.

Robert motioned and Dan seconded.