

Annual Meeting Minutes for April 8th, 2023

Called To Order at 11:16am

Attendees: Robert Simard, Johnny Clawson, Dan Rushing, Jim Marxen

Read preceding March 22, 2023 meeting minutes.

Motion to accept Robert Simard, 2nd Johnny Clawson. Unanimous approval.

Read Financial Reports as of March 31, 2023

Discussion on quarterly loss - Quickbooks data corruption, upgrade to on-line version, well pump repair and well inspection. Motion to accept Robert Simard, 2nd Dan Rushing. Unanimous approval.

Items of Business:

- 1) Property Purchase Update - Discussion on property perimeter cleared for survey, survey ordered with Livingston Survey, and purchase contract with Livingston Title. Expect in several weeks if no issues are encountered.
- 2) Status on office building repairs - Discussion that leveling completed however additional work required by the leveling contractor due to tree roots in center from tree removal. Leveling is somewhat limited due to handicap ramp entrance to the office. Discussion on several ways to handle ramp changes if required. Due to building leveling the interior door jam wasn't installed correctly and the door is solid. Motion made by Jim Marxen to replace both the door jam and door. 2nd by Robert. Unanimous approval.
- 3) Final outcome regard summons,law suite and lawyers - The gas was dismissed as frivolous and directors having Open Meetings Act training certificates. Lawyers refunded retainer funds not used. Dan Rushing will need to complete the Open Meetings Act training.
- 4) Status update on Grant research - Discussion indicting all documentation expect Capacity Report and Assist Management Plan provided to the grant writer Ms Seeley. Robert Simard volunteered to reach out to TRWA (Texas Rural Water Association) for any possible assistance.
- 5) Water Tariff changes - Discussion on the draft changes made to the water tariff to incorporate the suggestions by TRWA (Texas Rural Water Association). This is to address the issue of the time period for issue resolution for the property discovered with two residences from one tap which is illegal The water tariff has been distributed by e-mail by Jim Marxen and requested all directors to review and provide feedback. Changes in red and verbiage removed is struck through.
- 6) Election Discussion and final outcome - There were only two candidates for the two

director positions so no election was held this year. Jim Marxen read the resolution verbatim and indicated it was now in the record.

RESOLUTION DECLARING UNOPPOSED CANDIDATES OF CANYON PARK WATER SUPPLY CORPORATION ELECTION

WHEREAS, Canyon Park Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for two (2) positions on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and

WHEREAS, only two (2) people submitted applications for the two (2) open positions, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF ^{SEP}CANYON PARK WATER SUPPLY CORPORATION DECLARES ELECTED TO THESE POSITIONS:

Daniel Rushing

Johnny Clawson

The Board of Directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code Section 67.0055.

PASSED AND APPROVED this day of March 9, 2023

President, Board of Directors ^{SEP}Canyon Park Water Supply Corporation

ATTEST:

Secretary, Board of Directors ^{SEP}Canyon Park Water Supply Corporation

New Business -

1) A question was asked from one of the attendees (Michael Smith) regarding the water was initially cloudy. It was explained that this was caused by air bubbles. To verify, obtain a clear glass and let the water settle for 30-60 seconds and the water will clear up. If it does not, please report the problem to the water office and we would get our water contractor to investigate.

2) Water Plant (Pump House) Maintenance:

a) Well distribution pump #1 in the pump house has a leaking seal. Three bids have been received, estimates are the same price from all bids. Since we have had good service from Simply Aquatics, we will authorize them to proceed.

b) On the same well distribution pump, the check valve is leaking. Johnny Clawson has asked our water contractor to order one. This is expected to be less than a thousand (\$1,000) dollars. The contractor and Johnny Clawson will install the new one.

c) The bladder compressor air tank in the Pump house was discovered to have been patched due to expected lack of water drainage. A question was asked by Michael Smith regarding the Cobalt Lifetime Warranty for the compressor tank as he thought this could be covered. Since the compressor air tank was patched, this would have voided any warranty. The compressor air tank will need to be replaced as this is an unsafe condition.

d) Johnny Clawson reported that the Pump house window leak has been fixed.

e) The Pump house chlorine room exhaust fan was discovered not to be working due to chlorine gas corrosion and will need to be replaced as required by law. The exterior door to the chlorine room is badly corroded since it is not a fiberglass door and needs to be replaced with a vented fiberglass door. With the identified work required, Johnny Clawson would also like to replace the corroded light fixture in the chlorine room with a LED fixture so lighting conditions can be improved and the warning signs replaced as they are beginning to look bad due to the corrosion as well. Robert Simard has agreed to make new signs.

f) Johnny Clawson would like to repaint the Pump house as it is showing extreme fading and weathering. He did not expect it to take more than 3-4 gallons of paint and would volunteer to spray paint it.

Motion made by Johnny Clawson to proceed with the maintenance items a, b, c, d, e and f with bids to be obtained for the vented fiberglass door prior to being replaced. Motion to accept made by Jim Marxen, 2nd by Robert Simard. Unanimous approval.

Annual directors meeting adjourned at 12:11pm.